

WOODWARD PUBLIC LIBRARY
1500 Main
Woodward OK 73801

Board of Directors
Regular Meeting
September 19, 2024 5:00p.m.

This notice of meeting has been filed in the office of the City Clerk in conformity with the Oklahoma Open Meeting Act.

1. Call to Order
2. Approval of July 18, 2024 Minutes
3. Financial Reports
4. Director's Report
 - a. Statistics
 - b. Year End Report FY 23-24
 - c. Library Staff
 - d. Library Management System
 - e. ALA Libraries Transforming Communities Grant
5. Adult Librarian's Report
 - a. Programs
6. Youth Services Report
 - a. Programs
7. New Business
8. Adjournment

**Board of Directors
Regular Meeting
Minutes
July 18, 2024**

Call to Order

Dewald called the meeting to order at 5:05p.m.

In Attendance

Board Members Present: President: Dr. Dewald; Secretary: Connie Wise; Vice-President: Krista Yadon; Member: Ray Bell

Staff Present: Connie Terry

Minutes for May 16, 2024

The minutes were approved as distributed.

Financial Report

City of Woodward General Fund Balances as June 2024

202 Janitorial Supplies \$200.64

203 Office Supplies \$255.83

204 Petroleum \$35.76

212 Reference Material \$1,461.87

214 Materials and Supplies \$593.47

242 Postage \$269.46

243 Library Programming \$167.35

311 Contractual Maint. \$3,050.34

314 Maint. Motive \$300.00

315 Maint. Non-Motive **\$1,226.61**

317 Technology Hardware **\$840.31**

318 Technology Software \$2,815.00

334 Medical Expense **\$33.41**

341 Communication \$2,066.67

347 Natural Gas \$2,563.31

348 Electricity \$2,035.08

363 Travel & Training \$1,006.85

364 Due and Memberships \$251.80

Fines and Fees Collected July 1, 2024, to June 30, 2024: \$8,245.94

Edward Jones Account Value as of June 28, 2024: \$20,216.68

Director's Report

Statistics for May and June 2024

- **Items Circulated**
 - Physical: 8,398
 - Digital: 5,707
- **Items Added:** 91 books, 8 DVDs, 20 audiobooks, 17 digital items

- **Library Cards**
 - New: 183
 - Digital: 24
- **Mobile Printing:** 242 prints released
- **Internet Users:** 1,181
- **Wifi Statistics:** 1,876 wireless sessions
- **WPL Website**
 - Users: 1,600
 - Views: 3,900
- **MyLibro:** 159 users
- **WPL Facebook Account**
 - Followers: 3,036 followers
 - Reached: 63,000
- **Interlibrary Loan**
 - Requests from WPL library patrons: 37
 - Requests from other libraries: 19
- **Library Visits:** 4,926
- **Programs**
 - Number of Programs: 44
 - Attendees: 1040
- **Dolly Parton Imagination Library**
 - Children Active: 375
 - Graduated: 36

City of Woodward Proposed Budget FY 24-25

202 Janitorial Supplies \$3,800.00
203 Office Supplies \$1,000.00
204 Petroleum \$300.00
212 Reference Material \$51,320.00
214 Materials and Supplies \$7,500.00
242 Postage \$2,500.00
243 Library Programming \$11,000.00
311 Contractual Maint. \$21,110.00
314 Maint. Motive \$300.00
315 Maint. Non-Motive \$2,500.00
317 Technology Hardware: \$4,100.00
318 Technology Software: \$3,872.00
334 Medical Expense \$150.00
341 Communication \$10,647.00
347 Natural Gas \$6,500.00
348 Electricity \$8,500.00
363 Travel & Training \$2,500.00
364 Due and Memberships \$960.00

Interview will be conducted for the part-time Library Assistant position that is currently vacant.

The integration process for Biblionex (Apollo), the library's new management system, is scheduled to commence in September.

In the Fall, the Front Desk and staff desks will undergo a renovation that will include the installation of permanent sneeze barriers and new countertops.

Adult Services Librarian's Report

WPL's Let's Talk About It Series: Crime & Comedy concluded June 25th with 65 attendees for the entire series. The series was the most since rebooting the program post covid and starting to host at the library. The next series for Spring 2025 will be Native American Identity From Past to Present: A More Perfect Union Theme.

The Book Club's next book is the *Lager Queen of Minnesota*, winner of the WILLA Literary Award by Women Writing the West.

An author luncheon is scheduled for September 17th. The Oklahoma author presenting is Sheldon Russell, the 2024 Oklahoma Book Award Winner for Fiction.

The library will host a Bigfoot program from the Native Oklahoma Bigfoot Research Organization September 28th.

Youth Services Librarian Report

Summer Reading Program concluded on July 6th, with 201 participants in Kindergarten through 12th grade who read for 58,439 minutes.

Program Statistics

- Story Time: 10 sessions; 235 attendees
- Meet & Play: 4 sessions; 25 attendees
- Lego Club: 2 sessions; 59 attendees
- Movie Day: 2 sessions; 41 attendees
- Tweens: 4 sessions; 61 attendees
- Scavenger Hunts: 4 sessions; 161 participants
- Take & Make Craft: 144 participants

Special Programs

Bart Taylor-Rope Tricks: 40 attendees

Desiree Webber-Buffalo Tales: 32 attendees

Mad Science: 47 attendees

Echolocation Gotto: 48 attendees

Children's programs will resume in August after a much-needed hiatus.

Adjournment

With no further business, the July 18th, 2024, Woodward Public Library Board meeting adjourned at 5:25p.m. The next meeting is scheduled for September 13th, at 5:00p.m.

Prepared by Connie Terry

Approved:

WPL Board Secretary